

MEAL PLANS

Coffee, tea, and water provided throughout the day; Full Plan = 3 Full Meals & 2 Snacks

Children 3 and under EAT FREE

Meal numbers can be adjusted until 2 weeks prior to reservation. At this point, food expenses must be paid in full and are non-refundable.

Desired Plan	# of Adults	Price/Adult	Subtotal Adult	# of Children (age 4-11)	Price/Child	Subtotal Children	Number of Days	Total
Full Meal Plan		50.00			35.00			
Breakfast		13.00			9.00			
Lunch		15.00			11.00			
Dinner		24.00			15.00			
AM Snack		3.00			3.00			
Campfire Snack		4.00			4.00			
Total								
Notes & Dietary Restrictions (including allergies):								

HOUSING

Sleeping Area		Sleeps	Price/Night	# of Nights	Total Price
Barnes (Upstairs)	Dormitory Style, 2 bedroom, 2.5 bath, common room	10	\$100		
Cabin 47 (Foulk)	Attached Bath	8	\$75		
Cabin 48 (Foulk)	Attached Bath	8	\$75		
Cabin 49 (Foulk)	Attached Bath	8	\$75		
Cabin 20 (HH)	Shared Bathhouse	10	\$65		
Cabin 21 (HH)	Shared Bathhouse	10	\$65		
Cabin 22 (HH)	Shared Bathhouse	10	\$65		
Cabin 23 (HH)	Shared Bathhouse	10	\$65		
Cabin 7 (Fairbrother)	Attached Bath	9	\$75		

Cabin 8 (Fairbrother)	Attached Bath	7	\$75		
Cabin 9 (Fairbrother)	Attached Bath	9	\$75		
Dugout (May, June, Sept)	Attached Bath	4	\$75		
Chalet	Attached Bath	5-6	\$75		
Health Lodge	3 bedroom, 2 bath	4-5	\$65		
Tent Site	Shared Bathhouse	Up to 6	\$30		
Total					

ACTIVITY SPACE

Full Day 8:00 am-6:00 pm/ Half Day 5 hours/ *no meals provided

Rental of two or more cabins for more than two consecutive nights qualifies for use of the general facility without additional fees. This does NOT include waterfront/ lifeguard, kitchen or dining hall. Use of the dining hall for meals is included with meals provided by Pathfinder Lodge; additional meeting time in the dining hall will be charged at the half-day rate. Foulk Common Room is included in a reservation of all Foulk cabins (47-49).

	# of Days	Full Day	Half day	Total
Dining Hall		\$350	\$230	
Kitchen (Additional Cleaning Deposit Applies)		\$100	\$75	
Foulk Common Room		\$175	\$110	
Craft Lodge		\$290	\$175	
Chapel		\$150	\$90	
Ballfield		\$100	\$70	
Waterfront Activities, Lifeguards, if available (1 per 20 people)		\$125+	\$125	
Entire Facility		\$800	\$500	
Total				

Notes:

RENTAL AGREEMENT

1. **INSURANCE:** Rentee is responsible for providing proof of accident, medical, and liability insurance for their group and staff with their application and deposit. Family events excluded.

Certificate of Liability Insurance naming Pathfinder Lodge as additionally insured.

2. **MEDICAL:** Rentee is responsible for bringing first-aid supplies, first-aid and medical care persons, and for providing emergency transportation. *All* accidents and infectious illnesses *must* be reported to the Site Director immediately. At the Site Director's discretion, the affected person(s) may be asked to leave. The Group Representative is to have documentation ON SITE of the names of participants, emergency contact information for each participant, signed permission to treat minors without parents present, and basic health information on each participant. All groups are required to provide a designated vehicle for emergency situations.

3. **SUPERVISION:** Rentee is responsible to supervise and control all persons related to their rental of the camp. Rentee shall provide adult leadership of a minimum of one person over age 21 for every 10 persons under age 18. Rentee is responsible for the supervision and safety of all camp activities and all liability arising thereof. Properly trained persons must supervise all activities. Rentee is responsible for controlling the noise level of campers, musical instruments, electronic devices, and activities so that it does not disturb neighbors. Quiet Time is observed from 11:00pm – 7:00am.

4. **WATER ACTIVITIES:** All water activities must be approved by the Site Director and supervised by certified staff. Certified rentee may supervise water activities with Site Director approval and on-site copy of credentials. All participants **MUST** wear a life jacket in boating activities and follow all posted water safety rules. The Group Representative is responsible for informing all guests of the dangers of the rapid drop-off on Otsego Lake. **CHILDREN SHOULD BE CLOSELY MONITORED NEAR THE SHORELINE.**

5. **CLEANING:** Rentee is responsible for daily cleaning of the buildings and grounds with extra attention given to the restrooms, kitchen, and dining area. Brooms, toilet brushes, mops, buckets, cleaning supplies, toilet paper, and paper towels are furnished. Garbage should be emptied into large area trash cans or placed into the dumpster at the dining hall. Rentee is responsible for leaving the buildings and grounds in as good or better condition than found. Cleaning Deposit (10% of rental fee up to \$100; additional \$50 if Conklin kitchen is used) will be returned upon inspection of the facility by the Site Director (or designee) and the Rentee Representative. Bedding and towels are not provided.

6. **FOOD SERVICE:** Rentee is responsible for providing its own food service unless agreed upon in this contract and Rentee assumes all liability for any such food prepared, unless otherwise noted in this contract. Rentee is responsible for keeping the kitchen and dining facilities in a sanitary condition at all times and for following all applicable health codes. Kitchen use **MUST** be agreed upon in this contract. Dishwashing and hand washing soap, rubber gloves, dishtowels, dishcloths, and scouring pads are furnished. All food/groceries brought to camp must be packed out. Nothing is to be left in the refrigeration units and no opened containers left on the shelves.

7. **RESTRICTIONS:**

Rentee is responsible for any fires started. Fires are permitted only in designated areas and are to be properly supervised. Smoking (cigars, cigarettes, marijuana, pipes, vaping and vape pens) is not permitted inside any buildings nor on the grounds.

Use or possession of alcohol or illegal drugs is not allowed on the grounds.

All pets must have pre-approval. Pets are not allowed in the dining hall at any time and must be on a leash or confined at all times. You must clean up after your pet. Any pet creating a nuisance must be removed. All pets must have a valid rabies vaccine with record on file on property.

Trees and shrubs are not to be pruned or cut down.

No firearms or fireworks are to be used on the grounds.

NO SWIMMING OR BOATING WITHOUT A LIFEGUARD PRESENT!

8. LOSSES: VPCC Ministries is not liable for the cost of any items or property lost, damaged, or destroyed for any reason.

9. CHANGES IN AGREEMENT: Terms and conditions of the rental agreement may be altered only by written agreement of both parties.

10. PAYMENT POLICIES & CANCELLATION

a. Rentee is responsible for any expenses related to damaged or missing property during their camp rental. Rentee's agent and the Site Director (or their designee) will check facilities before and after the camp is used to ensure a mutual understanding of the condition of the camp.

b. Reservations are confirmed with a signed rental agreement and a 15% non-refundable deposit (deposit is based on facility rental and does not include meals). Balance is to be paid in full 4 weeks before your arrival, unless otherwise approved by the CEO.

c. A cleaning deposit via separate check made out to VPCC Ministries (10% of rental fee up to \$100; additional \$50 if Conklin kitchen is used) will be held until after the site director verifies appropriate facility cleanliness post use. Checks will be returned unless additional staffing resources are needed to return the facility to pre-event status.

e. Cancellations made more than 2 weeks in advance receive a 50% refund of the total rental balance minus the non-refundable deposit and a 100% refund of meal costs. Cancellations made less than 2 weeks in advance are not eligible for refund, but may pick up the food supplies purchased for the rental.

f. Your reservation is an important commitment and should be made carefully. Should you find it necessary to cancel, please contact the Site Director or CEO at vpccministires@gmail.com or (607) 547-2300.

11. RESERVATIONS: Reservations are made on a first application, first reserved basis with the exceptions noted below. VPCC Ministries board of directors and CEO have the right to review and make any change it deems necessary with respect to the scheduling of facility use. VPCC Ministries reserves the right to deny rentals to groups or events that do not support our Christian mission.

12. PHOTOGRAPHY VPCC Ministries reserves the right to use photographs/videos of Rentee/s, for the purposes of advertisements/publications to promote the use of VPCC Ministries. Any rentee who chooses to revoke this permission must do so in writing before the beginning of the event.

13. PROGRAM/STATEMENT OF FAITH

All who use this property must act in accordance with our rental rules. It is understood that the rules have been read and will be followed by all visitors. By signing this form, the group representative takes responsibility for ensuring that all visitors are aware of and follow the above agreement and facility rules of VPCC Ministries. Groups or individuals who fail to follow this agreement will be asked to leave with no refund to either the individual or group.